Date: March 11, 2019

To: All members

From: Stephy Yan, President

Notice is hereby given that the Annual General Meeting of the Holy Trinity College Past Students’ Association will be held on Saturday, April 27, 2019 at 7:30pm in Lucky Dragon Restaurant, Wo Chai Street, Tai Hang Tung Road, Shek Kip Mei.

**AGENDA**

1. Confirmation of the minutes of the last Annual General Meeting held on July 3, 2018

2. Adoption of President’s Report for the year 2018-2019

3. Adoption of Treasurer’s Report for the year 2018-2019

4. Election of the Alumni Manager for 2019-2020

5. Appointment of Honorary Legal Advisor for the year 2019-2020

6. Appointment of Honorary Auditor for the year 2019-2020

7. Any Other Business

Encl. Reply Slip, Alumni Manager Nomination Form and Extract from the HTCPSA Constitution

**REPLY SLIP**

Re: AGM of HTCPSA to be held on April 27, 2019

To: Ms Stephy Yan Email: contact@htcpsa.org.hk

* I will attend the AGM at 7:30pm.
* I will not attend the AGM, but will appoint a proxy on my behalf.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of Graduation: \_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number (Mobile): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Re.: Appointing a Proxy)**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, being a member of Holy Trinity College Past Students’ Association, hereby appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as my proxy to attend on my behalf at the Annual General Meeting of the Association to be held on 27 April, 2019 and at any adjournment thereof.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_